



Cross Timbers Fine Arts Council

Dear Potential Board Member:

Thank you for your interest in Cross Timbers Fine Arts Council. Without our volunteers, our organization would not be possible. CTFAC is a 501 (c) 3 created to increase, promote, develop and support opportunities in the arts in Stephenville and the Cross Timbers Region for the inspiration, enjoyment and education of all our citizens.

There are a few different points to remember and you consider joining our team:

- This is a volunteer-driven organization—Your service and active participation is greatly appreciated *as well as vital* and we couldn't do this without you! You play a very important roll in the success of CTFAC throughout your term.
- Please become familiar with our Bylaws and Mission Statement. Your understanding and support of our organizational goals is critical to making sure CTFAC is well-represented within the communities we serve.
- Remain current on CTFAC activities and functions. We're a small team but we have a lot going on at any given time between community events, gallery exhibits, classes, and fundraisers. Plan to attend and assist in events as necessary.
- To the best of your ability and skill, ensure that CTFAC is well-maintained, financially secure, growing, and always operating in the best interest of the organization and the communities we serve.
- HAVE FUN—Above all, have fun! This is an opportunity to let your creative side show! You are helping Cross Timbers Fine Arts Council by joining our seasoned professionals group, The Dream Team, by helping to make the arts accessible to all!

To be eligible to serve as a Board Member, you must fill out the Board Member Application and advise us of any potential Conflicts of Interest. When it has been completed you can return it to Cross Timbers Fine Arts Council. When received, I will contact you to set up an orientation. After that, I will be in touch with you via email to let you know about deadlines, schedules, and other important items.

Once your application is completed, please return it to:

Cross Timbers Fine Arts Council · PO Box 1172 · 204 River North Blvd · Stephenville, TX 76401

email: director@ctfac.com

Again, thank you for your interest in our program. If you have any questions, please do not hesitate to contact me.

Sincerely,

Whitney Lee

Executive Director

director@ctfac.com

254-965-6190



Have you volunteered for other organizations? ____ Yes ____ No (if you checked yes, please continue below)

Organization Name: _____

Describe volunteer service below:

Organization Name: _____

Describe volunteer service below:

Please describe any work or personal experience you think might be relevant to our program:

Do you have any hobbies or special talents?



Have you ever been charged with or convicted of the following: (please check yes or no)

a) Felony? ___ Yes ___ No

b) Reckless driving, operating a motor vehicle while under the influence, or driving to endanger? ___ Yes ___ No

If you answered Yes to any of the above items, please explain:

Do you have any health conditions that may limit your participation? YES or NO If yes, please explain.

T-Shirt Size _____

By signing below, I affirm that I have answered all questions truthfully. I understand that if any portion of this application is found to be intentionally false, I may be denied the right to volunteer for Cross Timbers Fine Arts Council. I also understand that this event is a fundraising endeavor and my active participation is vital to the future and success of CTFAC. I agree to attend bi-monthly check-ins and to keep in contact with CTFAC regarding sales and donations.

Your Signature

Date

CTFAC USE ONLY

Received _____ Contacted _____ Orientation _____ T-Shirt _____



Release for Publication

Please initial below

During the course of the Cross Timbers Fine Arts Council experience, there will be occasions when you may be photographed and/or videotaped by staff, sponsors, corporate representatives, media and others.

We request permission for your participation. By initialing below, you may choose to grant or deny Cross Timbers Fine Arts Council, Inc. permission to use photographs or videotape yourself, alone or in groups, in newspaper articles, newsletters, web-site, online, brochures, special fundraising activities, scrapbook, videos and photo albums for use in public understanding and support of the Cross Timbers Fine Arts Council program. By granting permission below, you hereby release and hold harmless Cross Timbers Fine Arts Council, Inc. from any claims, judgments or demands which may arise from the use of the above referenced photographs and/or videotapes.

_____ "YES, I grant permission" OR _____ "NO, I deny permission"



Permission to Participate & Release of Claims

I, _____ (print your name) hereby give permission to

Participate in Cross Timbers Fine Arts Council events as a volunteer in the program. I understand that I will travel by company van or drive my personal vehicle to Cross Timbers Fine Arts Council events. I understand that while at CTFAC events, depending on the venue, I may be offered *physical activities* including, but not limited to serving food and drinks, as well as event set up and take down.

(*Please note activities are subject to change depending upon the venue).

In consideration of participation I, for myself, heirs, executors, and administrators, hereby personally, release, indemnify, save and hold harmless, acquit, forever discharge and waive any claims or causes of action which I may now or hereafter have against Cross Timbers Fine Arts Council, Inc. other participating agencies, all corporate sponsors and collaborators, and their respective subsidiaries and affiliates and any and all of their officers, directors, trustees, agents, servants, associates, employees, representatives, shareholders, beneficiaries, successors, and assigns, of all liabilities, claims, actions, damages, costs, or expenses which they or I may now or hereafter have arising out of or in any way connected with participation in Cross Timbers Fine Arts Council, including, but not limited to, travel to or from all CTFAC events and injuries which may be suffered before, during, or after any CTFAC events. I understand that this waiver includes any claims based on negligence, action, or inaction of the above parties. I understand that I am assuming the risk for any activities we participate.

Signature

Date